

**APPLICATION FOR EMPLOYMENT**

**PRE-EMPLOYMENT QUESTIONNAIRE – EQUAL OPPORTUNITY EMPLOYER**

Name \_\_\_\_\_ Date \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Office Phone \_\_\_\_\_ Other Phone \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Position Sought: \_\_\_\_\_  
 On what date would you be available for work? \_\_\_\_\_  
 Desired Wage/Salary \$ \_\_\_\_\_  
 Have you ever worked at this company before? \_\_\_\_\_, if yes, when \_\_\_\_\_

Are you currently employed? [ ] Yes [ ] No.  
 If so, may we inquire of your present employer? [ ] Yes [ ] No.

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restriction?  
 [ ] Yes [ ] No

Have you ever been convicted of a felony? [ ] Yes [ ] No  
 If yes, please describe circumstances:

\_\_\_\_\_  
 \_\_\_\_\_

EDUCATION				
School Name	Location	Years Attended	Degree Received	Major

Other training, certifications, or licenses held: \_\_\_\_\_

List other information pertinent to the employment you are seeking: \_\_\_\_\_

U.S. Military or Naval Service/Rank: \_\_\_\_\_

**EMPLOYMENT**

*(Most Recent First.)*

1. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
 Dates Employed \_\_\_\_\_ to \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
 Duties Performed \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

